

Al Yamamah University  
Department of Student Affairs  
Career Services Center  
P O Box 45180  
Riyadh 11512  
Saudi Arabia

2/2/2025

## To: Whom It May Concern

Student Name:	Major	College	Student ID
ARWA MOHAMMED O ALBAKR	Finance	Business Administration	202112026

This is to confirm that the student whose details appear above is a full-time student at Al Yamamah University. She / He is expected to graduate in 2024 /2025. She / He would like to apply for the Coop Program to train in the same major in your respected company.

The Cooperative Education program is a mandatory program for students admitted for the Bachelor Degree. In addition, it is a graduation requirement. The student must complete at least six months, starting from the 15 of June 2025.

Please note that the student is required to make a full-time work commitment consistent with the weekly work-hour/work-day requirements of your organization/company.

We are looking forward to your positive feedback. Please communicate with Ms. Ragad Alsaif – Acting Manager of the Career Services Center ([CS@yu.edu.sa](mailto:CS@yu.edu.sa)). Tell: 0112242222 Ext: 4500

This letter has been issued upon the student's request.

Faithfully,

*Acting Manager of the Career Services Center*

**Ms. Ragad Alsaif**



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