

Dana Alotaibi

Finance and investment

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SUMMARY

Driven finance and investment student with a knack for financial analysis and investment strategies. Eager to dive into the world of finance, utilizing my analytical skills to make impactful decisions I have developed analytical skills, attention to detail, and a solid understanding of financial markets, I am enthusiastic about applying my theoretical knowledge to real-world scenarios and am eager to contribute to a dynamic financial environment.

EDUCATION

Bachelor of Finance and Investment | Imam Muhammad ibn Saud Islamic University | 2020 – present
GPA 4.67/5

CERTIFICATES AND COURSES

- CME-1
- Principles of financial accounting
- Microsoft Excel
- Feasibility Studies for emerging and stalled projects

OTHERS

- **Membership :**
- Active Member of the Riyadh Region Youth Council.
- Member of the Imam University Sports Club.
- **Volunteering :**
- Volunteer Lighting System imam Muhammad bin Saud Islamic University.
- Volunteer Anta ana Initiative.

PROJECTS

- Companies Analysis: analysed a company listed on the Saudi Stock Exchange, where the company's performance, financial condition, and basic operations were evaluated.
- Portfolio Management: Establishing a portfolio of 10 companies in different sectors, conducting buy and sell transactions in the Saudi stock market, and measuring the portfolio's performance and beta coefficient.
- Corporate Valuation: Evaluating the performance of a company listed on the Saudi Stock Exchange "Tadawul" and building future expectations for its financial statements, identifying the company's strengths and weaknesses.

SKILLS

Hard Skills

- Financial Statment.
- Preparation Of The Feasibility Study.
- Budget and Account Management.
- Review and analyze costs, expenses and revenues.
- Microsoft office.

Soft Skills

- Teamwork and flexibility.
- Fast learner and knowledge seeker.
- Communication Skills.
- Time Management.
- Analytical and Critical Thinking.

LANGUAGES

Arabic
English