MUIEDH ABDULLAH SUWAID AL-SHABAWI

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- **Al Hasham, Riyadh, 14969, Saudi Arabia**

The goal is to join a professional work environment that enables me to develop my scientific and practical skills and gain new experiences, and to be an effective and productive member to achieve success, develop and serve the country, and contribute to the development of the employer in which I will work..

WORK EXPERIENCE

Mohammed Hezam Station | Riyadh.
- General Accounts Technician.
- July 2009 - October 2009

Saudi Marble and Granite Factory Company.
- *Production Writer.*
  In ERB department in sales entering stone data from microsoft a x dynamics program.
- *February 2012 - September 2014*

Zaid Al-Hussein and Brothers Contracting Group Company | Riyadh, Saudi Arabia.
- General Supervisor.
  Supervising and monitoring the works in the project, and the project was in the Riyadh Zoo - Al-Malaz.
- September 2014 - August 2016

Saudi Marble & Granite Factory Company | Riyadh, Saudi Arabia.
- Data Entry.
- In the ERB department, ent ering stone and marble data into sales on Microsoft AX Dynamics.
- December 2017 - December 2023

EDUCATION

Bachelor of Business Administration (BBA)
- King Faisal University
- Al-Ahsa - 2017

Applied Diploma in Financial Management.
- King Faisal University
- Al-Ahsa - 2024

SKILLS

Computer Skills & Microsoft Office Programs.
Negotiation.
Working Under Pressure.
Innovative problem solver.
Leadership & Time management.
Teamwork & Flexibility.
Patient.
Thinking about Damage.

TRAINING COURSES

Data Entry and Text Processing - Al-Aqmar Institute for Technical and Vocational Training | December 2008 - April 2009

Risk Management - Riyadh Chamber | April 2020 - April 2020

Mastering the Sales Process - Doroob | March 2021 - March 2021

Professional Selling - Doroob | March 2021 - March 2021

Remote Work Culture Administrative Aspect - Doroob | August 2022 - August 2022

LANGUAGES

Arabic Language.
English Language.