

NAWAF AHMED ALTAYYAR

SENIOR STUDENT

RIYADH | nf.tayyar@gmail.com | 0554585001 | 8 / 11 / 2002

OBJECTIVES

I am a senior student who is unlimitedly ambitious and has a passion for growth. I am looking to face and deal with challenges and strive to conquer them. I do have the ability to learn and develop, either for my skills or the workplace. I have abilities to prove it, and in the workplace I will enhance them and gain more experience. I have the ability and passion to work in any position as long as it aligns with the workplace's needs.

WORK EXPERIENCE

KANAB FURNITURE EST

Supervisor

January 2021 - April 2024

- Performing all administrative tasks for the establishment in all its forms
 - Ensuring the smooth operation and process of the establishment and its employees
 - Dealing with employee and customer issues, as well as orders, and attempting to find solutions for them
 - Dealing in customer service and the establishment's social media platforms
 - Develop marketing campaigns for the furniture industry
 - Negotiate contracts with factories
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EDUCATION

King Saud University

2020 - Expected Graduation: May / 2025

English Language and Translation

CERTIFICATIONS

- Project Management Fundamentals **(IBM)**
- Project Based Learning Programme in Data Analysis **(STC ACADEMY-IBM)**

LANGUAGES

- Arabic
- English

SKILLS

- Leadership skills
- Management skills
- Creative thinking skills
- Communication skills
- Problem-solving skills
- Organization time skills
- Critical thinking skills
- Microsoft Office skills