

Nujud Saeed Alasmari

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CAREER GOAL

My passion is to join a professional work environment that enables me to develop myself, hone my practical skills, achieve my living goals, contribute to developing work, and achieve common goals together.

EDUCATION

Diploma Of Multimedia & Web Technologies

3\2023 - 6\2025

- College of Technology - GPA 4.80 of 5

PROFESSIONAL EXPERIENCE

Information Technology Technical Support - High school 92 For Girls

2016 - 2018 2 years

- Detecting malfunctions, maintaining computer parts, installing and repairing them
- Writing detailed reports on defective parts and writing a recommendation for specifications of appropriate parts for the computer

SKILLS

Soft skills:

- Problem analysis
- Critical, analytical & creative thinking
- effective communication
- Working within a team
- Statistical analysis
- Leadership and responsibility
- resilience under stress
- Self-education
- Time planning and arranging

Technical skills:

- Microsoft Office: **Excel, Word, PowerPoint**
- Data Analysis: **Power BI**
- Publication Design: **InDesign**
- Frontend: **HTML, CSS, JavaScript**
- Backend: **C++, Python**
- Motion Graphics: **After Effects, Blender**
- Visual Identity, Packaging: **illustrator, Photoshop**
- Content Creation: **Davinci Resolve, Premiere Pro**
- User Interface Design: **Adobe XD, Penpot**

TRAINING COURSES

Train Of Trainer TOT

- 7\2024 - Edraak

Projects Management PMP

- 7\2024 - Rwaq

UI / UX Design

- 7\2024 - Edraak

Data science math skills

- 11\2023 - Coursera

Cybersecurity Fundamentals Entry Level

- 6\2020 - Kaspersky

Intro to Programming Using Python

- 6\2018 - Misk Foundation

VOLUNTEERING

Friend of Academic Advising - Princess Nourah University

- 3\2021 - 11\2022 1 year 9 month
- Volunteering in academic and administrative work at average 84 hours

Science Club - Princess Nourah University

- 7\2020 1 month
- Voluntary filming and video production at average 10 hours

Fifth Mathematics Conference - Princess Nourah University

- 1\2020 1 day
- Volunteering in organizing Conference at average 8 hours

Charity committee for Orphans care - Ansan

- 5\2022 1 day
- Volunteering in creating Excel files for events at average two hours

Math Science Club - Princess Nourah University

- 7\2020 1 month
- Volunteering in administrative work at average 25 hours

LANGUAGES

Arabic

- Proficiency in the mother tongue

English

- Complete proficiency at the professional level