

Hussam Abdullah Alqumaysh

(966) 538223435 | Hussam.alqumaysh@gmail.com | Riyadh, Saudi Arabia

Objective

I aim to join a cooperative training program that enables me to develop my academic and practical skills in the legal field. I seek to actively participate in drafting contracts and managing legal processes to contribute to achieving organizational goals. I aspire to gain field experience that enhances my ability to work with advanced legal systems and protocols while collaborating effectively with multidisciplinary teams.

Education

Bachelor of Laws (LLB)

King Saud University, College of Law and Political Science

Expected Graduation: 2025

Experience

Supervisor – Fikra Al-Yamamah Contracting Establishment | October 2020 - January 2024

- Managed work teams and supervised project execution according to the schedule.
- Monitored performance quality and ensured compliance with standards.

Manufacturing Supervisor – Fikra Al-Yamamah Maintenance & Cleaning Establishment

January 2024 – August 2024

- Coordinated manufacturing processes and ensured adherence to quality and productivity standards.
- Led work teams to achieve daily production goals.

Sales Associate – Jarir Bookstore (Jarir Marketing Company) | August 2024 - Present

- Delivered exceptional customer service and boosted sales.
- Managed products and updated inventory.

Courses

- Contract Drafting and Preparation – Ithraey Platform (Institute of Public Administration)
- Labor Culture Under Saudi Labor Law – Doroob Platform (HRDF)
- Introduction to International Agreements and Protocols – Doroob Platform (HRDF)

Personal Skills

- Strong communication skills with multidisciplinary teams.
- Effective problem-solving and decision-making abilities.
- Proficient in time management and prioritizing tasks.
- Leadership skills and team management to achieve goals.
- Adaptability and flexibility in diverse work environments.
- Analytical thinking and creative solution development.
- Attention to detail and precision in work.

Technical Skills

- Proficiency in drafting and preparing legal documents and contracts.
- Advanced use of Microsoft Office programs.
- Strong legal research and analysis capabilities.

Languages

- Arabic
- English