

# Ghala Fahad Alburaidi

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## SUMMARY

Management Information Systems student seeking a cooperative training opportunity to enhance my skills and apply academic knowledge in a practical setting. I have experience in analysis and organization through my role in the University Accounting Club, where I developed strong communication and teamwork skills. Academically excellent, committed, and passionate about contributing effectively to a successful team.

## EXPERIENCE

### Member – Accounting Club | IMSIU

HR | 2022 – 2024.

- Organized and coordinated club events.
- Managed member registration and updated data records.
- Supported efforts to recruit new student talent.
- Guided new members to make the most of club activities.

### Nazaha Club| IMSIU

Public Relations | 2024 .

- Supervised the development of relationships between the club and other student organizations.
- Enhanced communication with members and participants.
- Coordinated with various external organizations for event planning.

## EDUCATION

### Imam Mohammed Ibn Saud Islamic University | Saudi Arabia

Bachelor’s degree in management information systems | (2020-present) .

GPA: Excellent

## COURSES

- Data Analysis  
Doroob
- Crisis and Risk Management  
Al-Imam Muhammad Ibn Saud Islamic University
- Introduction to Cybersecurity  
Edraak

## OTHER

- skills:
  - Communication Skills.
  - Programming languages: C++, HTML, JavaScript, CSS
  - Database: SQL
  - Problem-Solving Skills.
  - Attention to Detail.
  - Analysis
  - Reporting
  - Time Management.
  - Analytical thinking.
  - Collaboration and Teamwork.
  - Flexibility and Adaptability.
- Languages:
  - Arabic.
  - English.