

Abdulaziz Saud Al-Tamimi

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Riyadh, Saudi Arabia

SUMMARY

A Bachelor's degree in Law from King Saud University with a GPA of 4.86/5, accompanied by strong skills in critical thinking, legal research, and effective communication. Despite limited practical experience, demonstrates exceptional adaptability. Completed specialized courses in influence, contract drafting, and legal aspects of human resources. Additionally, possesses advanced technical skills in analysis, document management, and proficiency in Microsoft Office.

EDUCATION

King Saud University | College of Law and Political Science | Saudi Arabia

Bachelor's Degree in Law | GPA= 4.86/5 | 2020 – 2025

- Develop a comprehensive understanding of legal systems and applicable laws in society.
- Cultivate critical thinking and legal analysis skills to evaluate legal issues.
- Acquire effective research skills for legal sources and evidence.
- Enhance verbal and written communication skills to present legal arguments effectively.

EXPERIENCE

Despite limited practical experience, I have exceptional adaptability and possess diverse skills in analysis, planning, strategic development, and relationship management. This makes me well-suited to achieve positive impacts and tangible accomplishments in administrative, analytical, and business development roles.

OTHER

● Course & Certificate:

- Skills of Influence and Persuasion | King Saud University | October 2024.
- Contract Drafting | Qudwa Training Center | October 2024.
- Appeals and Methods of Challenging Judicial Rulings | Qudwa Training Center | September 2024.
- The General Principles of Contract Drafting | King Saud University | September 2024.
- Legal Aspects in Human Resources | Ethraey Platform | 2024.

● Technical Skills:

- Conduct Legal Research.
- Analyze Legal Texts.
- Manage Electronic Documents.
- Apply Information Systems.
- Draft Legal Documents.
- Organize Legal Events.
- Proficiency in Microsoft Office Suite.
- Strong General Computer Skills.

● Soft Skills:

- Communication.
- Problem-Solving.
- Attention to Detail.
- Decision-Making.
- Analytical Thinking.
- Time-Management.
- Collaboration and Teamwork.

● Languages: Arabic, English.