

SUMMARY

Seeking an internship opportunity in a professional work environment where I can acquire new skills, gain extensive experience, and further develop my abilities. My goal is to contribute effectively to the organization's objectives while advancing my career in the legal field.

EDUCATION

Diploma in Law

King Saud University - College of Applied Studies and Community Service GPA: 4.30

- Learned how to draft contracts based on civil and commercial contract laws.
- Developed my skills in insurance contracts, including coverage determination and compensation.

PROFESSIONAL CERTIFICATIONS

- Essentials of Commitment - Financial Academy

COURSES

- Computer Skills for Office Work

SKILLS

- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint) Include experiences.
- Basic understanding of legal terminology and procedures
- Strong communication and organizational skills