

Rawan Al-Otaibi

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Riyadh – Saudi Arabia

OBJECTIVE

With a bachelor's degree in law and political science, I have refined a diverse skill set and gained a profound understanding of legal and political principles. Through rigorous coursework and practical projects, I have cultivated a comprehensive grasp of legal frameworks and acquired essential research skills crucial for conducting thorough legal and political analyses. Overall, equipped with a robust academic background, practical experience, and a repertoire of technical and soft skills, I am well-positioned to embark on fulfilling career path in law and political science.

EDUCATION

Bachelor of Laws from College of Laws & Political Science in Laws

Anticipated: 2025

King Saudi University, Riyadh, Saudi Arabia

- GPA: 4.84/5.0

EXPERIENCE

Training at Mashnawi's Law firm

Aug 2024 – Oct 2024

- Writing and drafting legal regulations.
- Learn about Najez platform and its services.
- Reviewing, analyzing, explaining and extracting rulings from legal systems.

Corporate research

2023-2024

- Research related to the corporate law course.
- Governance and its role in reducing corruption.

OTHER

Certifications & Courses

2024

- Basics of governance and compliance.
- Drafting contracts.
- Legal consultations.
- Legal memorandums and documents.

Projects and Research

- Writing research on trade secrets in relation to intellectual property.
- Reviewing employment contracts and correcting errors.
- Reviewing cases related to commercial papers and arbitration in Saudi Arabia.

SKILLS

Technical: Microsoft Office, Najiz.

Language: Arabic, English

Legal: Legal writing and drafting, Research, Critical reading, and Negotiation and persuasion

Soft: Leadership, flexibility, Teamwork, and Making plans.