

Mohammed Alqahtani

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SUMMARY

I am a student in the Finance Department, specializing in Business Banking. I have acquired knowledge and experience in my field and aim to utilize my practical expertise in the right opportunities. I am well-versed in portfolio management and banking systems, and I excel at working under pressure and managing time effectively. Additionally, I possess strong teamwork and communication skills, which I have developed through academic and administrative experiences. I am eager to further enhance my expertise and contribute positively to an organization by applying my skills in real-world financial scenarios.

EXPERIENCE

1. Maknon Charity for Quran Memorization

I worked for 4 years in managing daily operations and organizing workflow within the organization. I was responsible for coordinating between different teams and executing plans to achieve goals. I gained skills in time management, working under pressure, and team collaboration. I also developed communication and relationship management skills.

2.Sales Manager - Private Establishment

I worked for 11 months as a Sales Manager in a private establishment, where I was responsible for product sales, customer service, and organizing the store. I learned how to interact with customers directly, manage sales, and organize displays. This experience helped me enhance my skills in organization, negotiation, and quick decision-making in a dynamic work environment.

CERTIFICATIONE AND TRAINING PROGRAMS

- Global Culture and Saudi Labor System.
- International Public Sector Accounting Standards (IPSAS).
- Riyali Financial Literacy Program.
- Spreadsheet Program (Excel).

EDUCATION

Imam Mohammed Ibn Saud Islamic University | Saudi Arabia
Bachelor’s Degree in Business Administration - Finance | Expected Graduation: 2025 July.

OTHER

- **skills:**
 - Time management and attention to detail.
 - Teamwork.
 - Working under pressure.
 - Self-learning.
 - Flexibility and adaptability.
 - Analytical thinking and problem-solving.
 - Effective communication skills.
- **Languages:** Arabic - Intermediate level in English