

November 3, 2024

To Whom it May Concern.

Let me start by thanking you for giving UBT the opportunity to do business with your respected organization and we hope that this will be the beginning of a long-term relationship.

The Summer training is an essential part of the academic curriculum of the University of Business and Technology "UBT". The strong connection between 'on-the-job training' and the nature of the profession is obvious. Every student at the college must complete 6 Months of practical training (minimum six hours per day) in his major area to fulfill the requirements of the B.A. degree.

Accordingly, we kindly request a position for our Student (MAZIN ALLEHYANI), (Industrial Engineering) Student ID: VA0340. I am sure that our student will appreciate having the chance to practice his knowledge and expertise at your organization and gain valuable training and experience.

If you have any concerns, please do not hesitate to contact us at 2159148- e-mail: Career@ubt.edu.sa.

Your kind attention and cooperation are highly appreciated, and we hope to hear from you.

Thank you for your cooperation.

Regards,

Career Center Supervisor

Mr. Mohammed A. Al-Sobaihi

